Dear ECE and Primary Parents,  
  
Following on from SLT’s message regarding procedures for the coming two weeks up to the Winter Holiday, here are procedures specific to **ECE and Primary**.  These are meant to keep everyone as safe as possible, keep the campus open, and make in-person learning available to as many students as possible.  
  
Closing the whole campus and going online is unlikely, as any online learning will be confined to class(es) as needed rather than the whole school.  
  
**Rapid Antigen Test and PCR Arrangement**:

1. On Sundays, you must upload either an antigen or PCR result to the WeChat survey. We recommend the antigen test to protect our students and staff from being mixed in a tube with an abnormal or positive result from the community mass testing. Please finish the School survey and upload your result by 7pm on Sunday.  
  
2. On Mondays to Fridays, all students are strongly recommended to take an antigen test before they leave home for school each morning. If the result shows negative, come to school as normal.  If the result shows positive or abnormal, please report to the school office immediately with a photo of the antigen test and keep your child at home for 5 days and return to campus on the 6th day with a 24h PCR negative result;   
  
3. Both staff and students still will need a 48h PCR negative result to be on campus. Therefore on-campus PCR testing will continue on Mondays, Wednesdays and Fridays. For students returning from sick leave, as usual, a copy of the 24h PCR negative result is needed and please send to school office before entering campus.

**Information about Positive Case Situation**:  
1. If a student tests positive on campus, the class and/or closest contacts will stay home for 5 days on e-learning. A 24h negative PCR test result is required for returning to the campus on the 6th day. Meanwhile, school will remain open, and the rest of the staff and students will complete 3 consecutive PCR tests in 3 days at school.  
  
2. If any student is a close contact to a positive case outside of school, only this student needs to stay off campus for 5 days and return with a 24h negative PCR test result on the 6th day. The rest of the school will not be impacted.

**Cancellation or Rescheduling**:  
1. All CCAs, swimming and Saturday sports, matches and concerts will be cancelled or postponed to the new year. All paid CCAs will either be credited to the second semester, or reimbursed accordingly. The external CCA providers will contact you directly.  
  
2. IIIP students will be contacted separately with further information about their lessons.  
  
3. School buses will run at the normal time after school. Please note that the CCA/late buses after school will not run due to the CCAs being cancelled.

**On-Campus Arrangement**:  
1. Students will need to wear masks while at school, on the school bus, and at dismissal time, with the only exception when they are doing outdoor activities or sports, etc.  
  
2. Primary Classes will continue to eat lunch in the cafeteria with the table dividers. Students will be reminded to wash hands before they eat snacks or lunch.  
  
3. Personal hygiene and physical distancing are encouraged where possible. We will arrange sometime on Monday to emphasis the Healthy and Safety to students.  
  
4. Class parties will still be able to go ahead in the homeroom, although parents/class reps will not be able to attend. Class teachers will contact the parent reps to make further arrangement.  
  
5. RP Parents who come to school to pick up your child, upon entrance to the field, please still show your Health Code and 48 hours PCR negative result, keep your masks on and keep social distance all the time.  
  
We ask for your kind cooperation in helping us maintain a healthy and safe school environment for your children. We also do wish to acknowledge all of our parents’ efforts and support as we navigate our way towards the post-Covid era. There will still be challenges over the course of the next couple of weeks, but recent developments are a great step in the right direction.   
  
Kind Regards,  
  
Rob Watson & Michelle Wang  
ECE & Primary Vice Principals