



Parent Class Rep Meeting

Wednesday, September 23, 2020

10:00am-11:30am

Kerry Hotel

Thanks



Aim of Session 会议目的



➤ Get to know the other Class Parent Reps in your child's year level.

认识同年级其他班级家长代表

➤ Gain a common understanding of the role of a Class Parent Rep

了解班级家长代表的职责

➤ Provide guidance on ways to approach different situations should they arise.

对不同情况的发生处理提供指导



Ice-Breaker 热场问答



- **Introduce yourself:** your name and how long you've been a parent at YCIS
- **Introduce your children:** say the names of your child/children and which class they are in.
- **Favourite pastime:** What was your favourite thing to do which helped you get through lockdown/Covid situation

您的名字及加入YCIS的时长

您孩子的班级和姓名

疫情期间，你最喜欢做什么来度过这段时间



Role of Parent Rep 家长代表职责



- Provide Assistance to class teachers 为班主任提供协助
- Be the Co-Teachers first point of contact 成为中文老师的第一联络人
- Facilitate communication between teachers and other parents 协助老师与其他家长之间的联系
 - Help teachers by:
 - 'recruiting' volunteers for field trips and class events. 招募校外实践考察和班级活动志愿者
 - Helping with organizing class parties. 协助组织班级派对
 - Helping with costumes for performances. 协助准备艺术表演活动服装
 - etc...



- Be an ambassador for the school/class

做学校/班级的大使



Class Reps are not...

- A Class rep is not a spokesperson for the rest of the parents
家长代表不是其他家长的代言人
- A class rep is not a translator 家长代表不是翻译者
- They should not send out school notes or letters. 不得擅自以学校名义发出任何通知和信件
- They should not field concerns or complaints from other parents. 不得随意曝光其他家长的顾虑、担忧或投诉

→ Advise on the correct ways to voice concerns
Teachers (always first port of call)
Coordinator
Vice/Co Principals

建议：以积极正确的态度看待问题
班级老师（首选联系人）
主任
副校长

Gifts & Money 礼物与财物



- Please avoid collection of money (for joint gifts).
请避免馈赠财物（为购买礼物而分摊费用等）
- Gifts - chocolates, flowers or home made gifts from individual families – all good! Expensive gifts should be avoided. 礼物——巧克力、鲜花以及家庭手工制作的小礼品可以，但请避免价值过高的礼物
- Teachers contractually obliged not to accept gifts of monetary value. 老师不能接受贵重礼品

→ For collective gift (e.g. photo album, decoration, etc.), you can order 3 weeks in advance the material from school

→ 集体礼物（如纪念册、装饰品等），请提前3周向学校有关部门预订材料



Methods of Communication



- Teachers will communicate through email, or face-to-face (online) - no WeChat communication with teachers please.
- Check with class teachers first before sending out notes.
- When communicating with other parents, please ensure everyone is included. See Roseline if necessary.
- WeChat Guidance - Roseline.

Before You Speak

or



THINK

T

is it true?

H

is it helpful?

I

is it inspiring?

N

is it necessary?

K

is it kind?

Social Media Agreement



We will:

- Maintain positive and respectful communications with the school;
- Take concerns directly to the Teachers or Parent Relations staff, or contact the School Leaders through the school office;
- Use social media to **share good news, reminders, and upcoming events; and to build community in a positive manner.**

We will not:

- Post on social media complaints or concerns;
- Use social media to gather group support for a concern;
- **Post on social media photos of YCIS children other than our own;**
- Post on social media comments about individuals (community members in particular) or groups of people and/or their photos that may be seen by those people or others as negative, disparaging or embarrassing.

Next Steps from school



- Email will be sent to all class parents with WeChat QR Code
- Class Teachers will make initial contact to introduce themselves
- Usual practice : to communicate expectations, and needs/ideas for Semester 1.
- Classroom co-teachers will define the role they wish the Class Parent Representatives to take on in their classroom.



→ Please keep Roseline updated once the meeting has happened



Next Steps from parents

• Class WeChat

- Parent Reps are the group admin – choose who among the 2 class rep
- Check if you have all parents that want to be connected
- Send a welcome message & ask people to rename their alias
- It's your platform for your class community!



→ Please ask for Roseline support if needed

• Class Rep WeChat

- Connect with Roseline through wechat



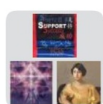
Class WeChat QR Code



YICIS K2A (Class of 2036)



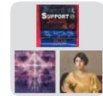
Valid until 9/29 and will update upon joining group



YICIS K2B (Class of 2036)



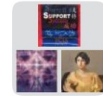
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YICIS K3A (Class of 2035)



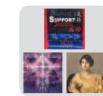
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YICIS K3B (Class of 2035)



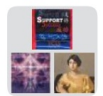
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YICIS K4A (Class of 2034)



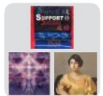
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YICIS K4B (Class of 2034)



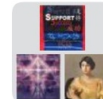
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YICIS K2C (Class of 2036)



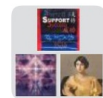
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YICIS K3C (Class of 2035)



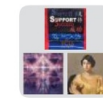
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YICIS K3D (Class of 2035)



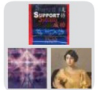
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YICIS K4C (Class of 2034)



Valid until 9/29 and will update upon joining group



YICIS K4D (Class of 2034)



Valid until 9/29 and will update upon joining group

Scenario 1 情景1



- A few parents have concerns over the homework which has been given out this week, and they ask you to speak to the teacher on their behalf. What should you do?
- 有几位家长不知如何跟班级老师沟通，要求您代表他们跟老师沟通。您应该怎么做？

Scenario 2 情景2



- You wake-up in the morning to find there are 86 WeChat messages in the class WeChat Group. When reading through them, you realize that they are mostly about a child's birthday party taking place in a couple of weeks? What should you do?
- 早上醒来，您发现班级家长微信群里有86条未读信息。浏览完后，发现大部分信息是关于爱丽安娜·格兰德（一位美国歌手）的演唱会的，跟学校根本没有任何关系。您该怎么做？

Scenario 3 情景3



- After being a class rep for two months, you are still awaiting first communication from the class teachers. Should you be worried?
- 做班级家长代表几个月后，仍在等跟班级老师的第一次会面。您觉得担心吗？



Thank you again, and we look forward to working hand-in-hand with you over the coming year

