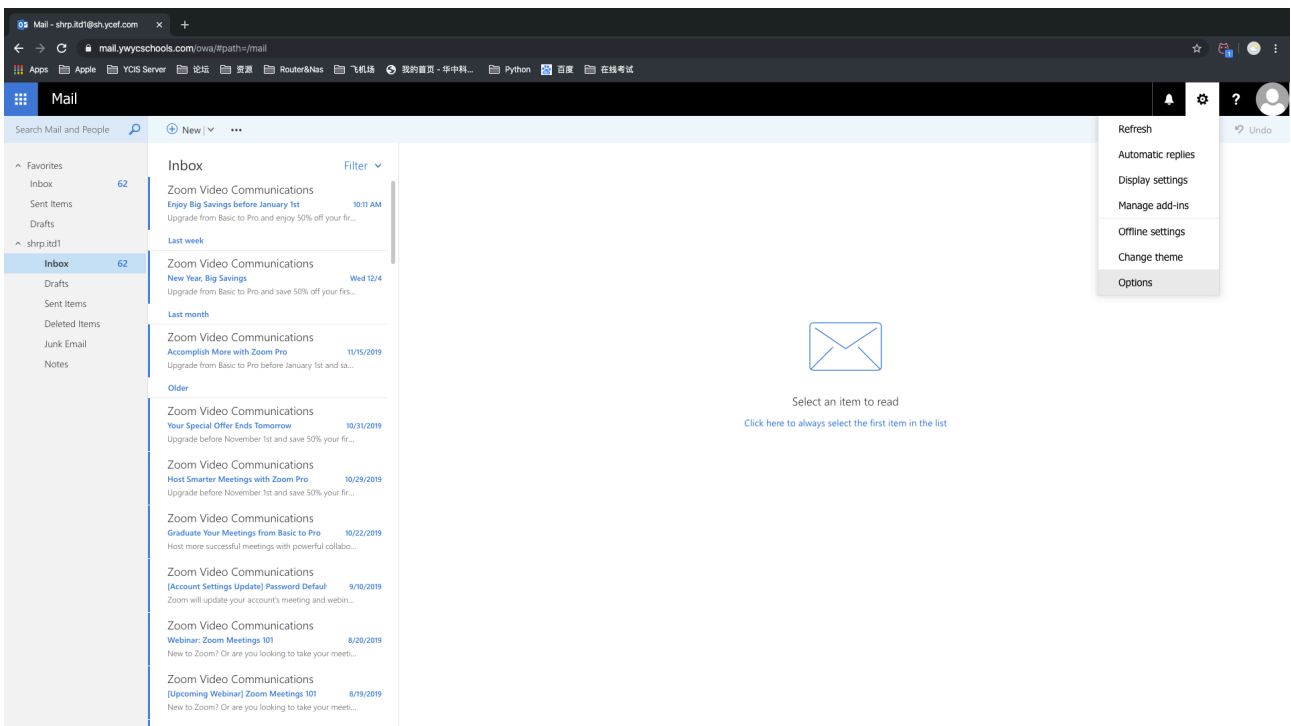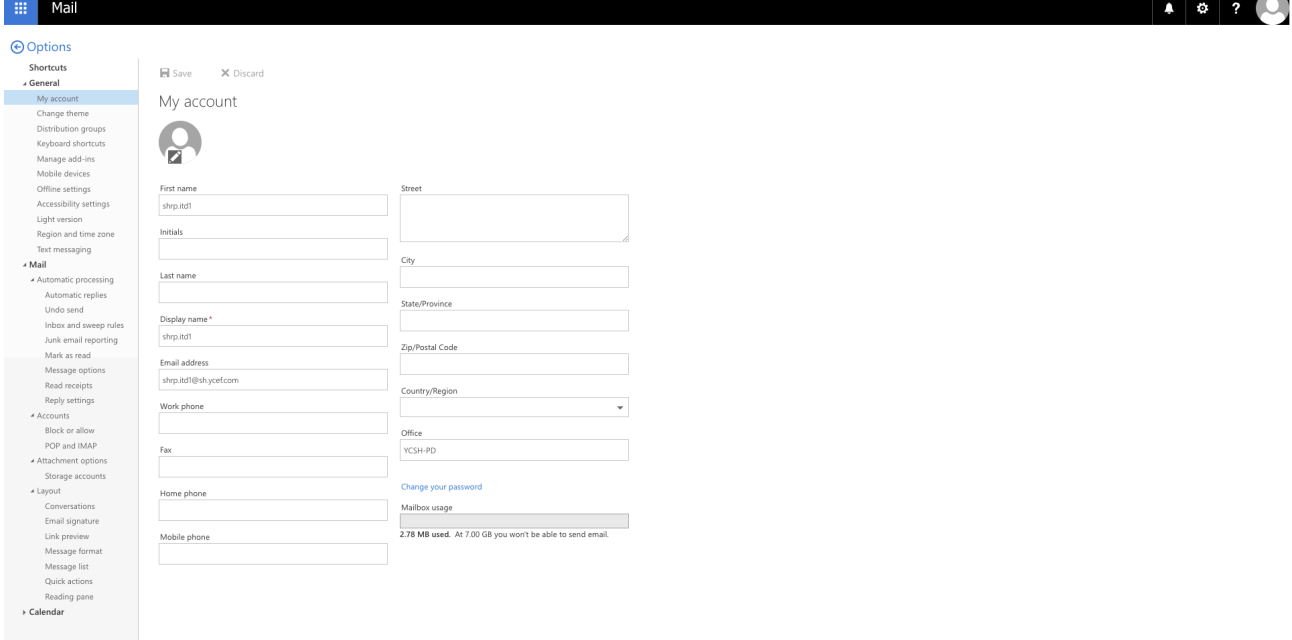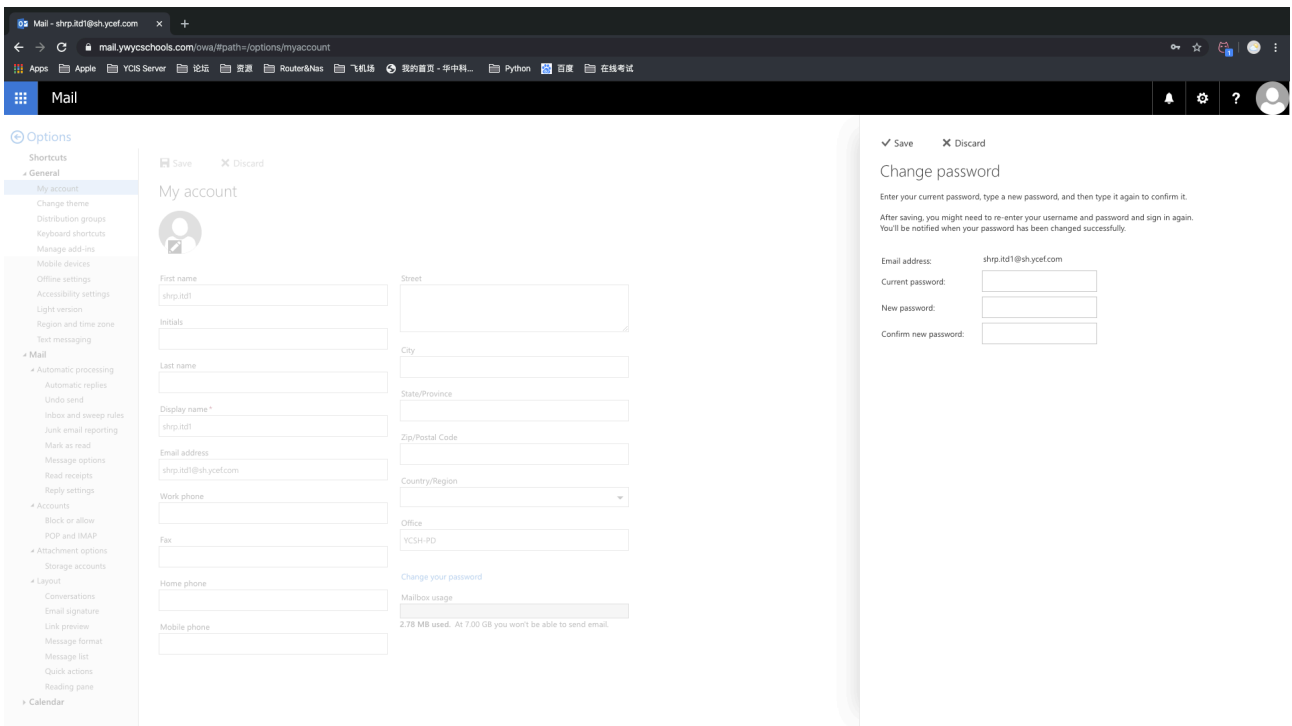1. login to WebMail https://mail.ywycschools.com with your UserName and Password.

2. Get to Right Top Corner ,find the Option.

3. Click General Catalog , find my Account

4. Use Change my Password , The new password complexity need One Caps Character、Special Symbols 、 Numbers，No contain User Name, at least 8 Characters.