**Regency Park - Supervision Duty Roster 2019-20**

**6 Oct 2019**

**Morning Supervision Duties**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Time** | **Location** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **7:40 – 8:00** | **Gate Primary** | Sissy S-VERONICA Rob W-LUCIA | John McE - JULIETTE Melissa S | Rob W - LUCIA John McE - VERONICA | John McE - SHARON  Rob W - JULIETTE | Sissy S - MELISSA Christine C - JULIETTE |
| **Gate ECE** | Andrea G - MELISSA  Leo L - MICHELLE Jenny F | Andrea G - VERONICA  Leo L - MICHELLE  Elania L | Sissy S - MICHELLE  Juliette B Jenny F | Veronica M Michelle W  Elaina L | Veronica M  Lucia H Hayes H |
| **9:40 – 10:00**  **(Year 1-2)** | **Play Structure (near side)**  **Field**  **Play Structure (far side)**  **Courtyard** | Lisa Y  Emma D  Alex T  Renae L | Anna G  Kirstie M  Lily W  Ginger H | Hannah B  Carrie Q  Alex T  Mira Y | Emma D Lisa Y  Renae L  Michelle T | Ginger H  Anna G  Joanne T  Alex T |
| **10:10 – 10:30**  **(Year 3-4)** | **Play Structure (near side)**  **Field**  **Play Structure (far side)**  **Courtyard** | Sophie Z  Vivien B  Sunny L  Rachael T | Emma D  Alex T Sunny L  Paul C | Clair M Rebecca P  Renae L  ~~Lili Cheng~~ | ~~Eva W~~ Teresa L  Rebecca P  Robert C  ~~Teresa L~~ | Lina F ~~Alex H~~  Tom P  ~~Rowling M~~ |

**Lunch Supervision Duties**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Time** | **Location** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **\*11.35-12.00**  **(Y1)** | **Year 1 Cafeteria** | Maggie VW  Sophie Z  Jamie H | Joanne T  Wendy Y  Maggie VW | Nicole V  Diana D  Wendy Y | Vivi C  Sophie Z  Cindy Z | Maggie VW  Nicole V  Mira Y |
| **11:55 – 12:20**  **(Y1 lunch recess)** | **Play Structure (near side)**  **Field**  **Play Structure (far side)**  **Courtyard** | Tracey K  Joanne T  Lily W  Vivi C | Tracey K  Jamie H  Emma D  Diana D | Vivi C  Maggie VW  Emma D  Jamie H | Joanne T  Tracey K  Lily W  Wendy Y | Tracey K  Vivi C  Wendy Y  Cindy Z |
| **\*12:00 – 12:20** | **Year 2 Cafeteria** | Carrie Q  Michelle T | Mira Y Frankie N | Lingling S  Joe D | Jamie H  Anna G | Diana D  Hannah B |
| **12:20 – 12:35**  **(1st half of Y2 lunch recess)** | **Play Structure (near side)**  **Field**  **Play Structure (far side)**  **Courtyard** | Hannah B  Frankie N  Joe D  Yuki Z | Lingling S  Joe D  Michelle T  Ada S | Lynn Y Anna G  Frankie N  Lily W | Kirstie McL  Joe D Janie D  Tania J | Lisa Y  Ada S  Frankie N  Lynn Y |
| **12:35 – 12:50**  **(2nd half of Y2 lunch recess)** | **Play Structure (near side)**  **Field**  **Play Structure (far side)**  **Courtyard** | Karen F Erin H  Lina F  Teresa L | Lynn X  Vivien B Cathy Y  Teresa Li | Cathy Y Erin H  Lina F  Hannah B | Alex T Erin H  Frankie N  Tania J | Joe D  Kathleen W  ~~Vivien B~~ Rachael T ~~Rachael T~~ |
| **\*12:30 – 12:50** | **Y3-4 Cafeteria** | Lynn X  Kathleen W | Rachael T  Rebecca P | Robert C  ~~Vivien B~~ Ginger H | Tom P  Karen F | Erin H  Cathy Y |
| **12:50 – 1:05**  **(1st half of Y3-4 lunch)** | **Play Structure (near side)**  **Field**  **Play Structure (far side)**  **Courtyard** | Alex H  Rob C  Victoria P Janie D | Victoria P Lina F Robert C  Yuki Z | Lynn X  Dorothy J Tom P  ~~Ginger H~~ | Ginger H Dorothy J  ~~Vivien B~~ Lili Cheng  ~~Lili Cheng~~ | Robert C ~~Jen S~~ Momina  Janie D ~~Yuki Z~~ |
| **1:05 – 1:20**  **(2nd half of Y3-4 lunch)** | **Play Structure (near side)**  **Field**  **Play Structure (far side)**  **Courtyard** | Jen S  Paul C  Dorothy J  Lili Cheng | Alex H  Rowling M Eva W  Lili Cheng | Sophie Z ~~Paul C~~ Lili Cheng  ~~Victoria P~~ Mira Y ~~Mira Y~~ | Mira Y Sunny L Clair M  ~~Rowling M~~ | Sophie Z Dorothy J Lynn X  ~~Teresa L~~ |

**Afternoon Supervision Duties**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Time** | **Location** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **2:00 – 2:15**  **(Yr 1-2)** | **Play Structure (near side)**  **Field**  **Play Structure (far side)**  **Courtyard** | Anna G Lingling S Diana D  Lynn Y | Ada S Lynn Y  Lisa Y  Hannah B | Lisa Y  Ada S  Karen F Diana D | Lynn Y  Lynn X  Lingling S  Carrie Q | Lingling S Kirstie M  Jamie H  Karen F |
| **2:20 – 2:35**  **(Yr 3-4)** | **Play Structure (near side)**  **Field**  **Play Structure (far side)**  **Courtyard** | Ginger H  Tom P  Rowling M Yuki Z | Dorothy J  Janie D  Tom P Clair M | Sunny L ~~Rowling M~~ Ashley Y Rachael T ~~Alex H~~ | ~~Victoria~~ P Sharon N Rachael T ~~Paul C~~ Teresa L  ~~Alex H~~ | Sunny L Rebecca P  ~~Paul C~~ Lili Cheng  ~~Lili Cheng~~ |
| **3.30-4.00** | **B110 (Late Pick Up)** | Kelly | Kelly | Kelly | Kelly | Kelly |
| **3:15 – 3:30** | **Bus** | Rebecca P  Ada S | Karen F  Erin H | Teresa L  Jen S | Lina F Yuki Z | Victoria P  Eva W |
| **Primary Gate** | Lucia H  Leo L - VERONICA | Lucia H  Leo L - VERONICA | Leo L - JULIETTE  Janie D - SHARON | Lucia H  Melissa S | Andrea G - SHARON Melissa S |
| **ECE Gate** | Juliette B  Joanna S + Jing Y | Michelle W  Tracy Z | Veronica M  Olivia+Angela | Juliette B  Jenny F | Michelle W  Johnny |

* **Please note the students may go to lunch recess at 11:55/12:20/12:50, although one of the cafeteria duty teachers will need to stay until the children have finished eating.**
* **The underlined teacher indicates the Cafeteria Duty Leader**

**Please note the following points:**

* **Teachers have been assigned five duties per week**
* **A few teachers have a reduced duty schedule if they fall into one of the categories below:**
  + **Team Leaders**
  + **Teachers who travel between campuses**
  + **Teachers who undertake additional lunch/recess activities**
  + **Y1 Teachers (who have 4 duties which are longer)**
* **Please note those who have been given less duties may be asked to cover a duty if another staff member is absent**