

Class Parent Rep Meeting

Wednesday 11th September



Thanks!



Aim of Session

- Get to know the other Class Parent Reps in your child's year level.
- Gain a common understanding of the role of a Class Parent Rep
- Provide guidance on ways to approach different situations should they arise.



Ice-Breaker

- Introduce yourself.
- Say the names of your child/children, and which class they are in.
- List one fact about yourself that no-one else on your table would know.



Role of Parent Rep

- Provide Assistance to class teachers
- Be the Co-Teachers first point of contact
- Facilitate communication between teachers and other parents by:
 - 'recruiting' volunteers for field trips and class events.
 - Helping with organizing class parties.
 - Helping with costumes for performances.
 - etc...
- Be an ambassador for the school/class



Class Reps are not...

- A spokesperson for the rest of the parents
- They should not send out school notes or letters.
- They should not field concerns or complaints

Feel free to advise on the correct ways to voice concerns

- **Teachers (always first port of call)**
- **Coordinator**
- **Vice/Co Principals**



Gifts & Money

- Avoid collection of money for joint gifts.
- Gifts - chocolates, flowers or home made gifts from individual families – all good! Expensive gifts should be avoided.
- Teachers contractually obliged not to accept gifts of monetary value (Teachers prefer helpful support rather than gifts!).
- Photos Albums/meaningful gifts encouraged



Parties

- Please avoid collection of money (again!)
- Any crafts/resources, the school can purchase - need three weeks advance notice to Roseline
- No candy or Ice cream - FDA regulation
- Consider environment - avoid single use, plastics etc....



Methods of Communication

- Teachers will communicate through email, or face-to-face - no WeChat communication with teachers please.
- Check with class teachers first before sending out messages or reminders.
- When communicating with other parents, please ensure everyone is included. See Roseline if necessary.



Methods of Communication

THINK

- **T** – Is it True?
- **H** – Is it Helpful?
- **I** – is it Informative?
- **N** – is it Necessary?
- **K** – is it Kind?

If your message does not fit into one of the above criteria, we ask you to please think again about sending it.



Social Media Agreement

We will:

- Maintain positive and respectful communications with the school;
- Take concerns directly to the Teachers or Parent Relations staff, or contact the School Leaders through the school office;
- Use social media to share good news, reminders, and upcoming events; and to build community in a positive manner.



Social Media Agreement

We will not:

- Post on social media complaints or concerns;
- Use social media to gather group support for a concern;
- Post on social media photos of YCIS children other than our own;
- Post on social media comments about individuals (community members in particular) or groups of people and/or their photos that may be seen by those people or others as negative, disparaging or embarrassing.



Next Steps

- Class Teachers will make initial contact to arrange a meeting - Prior to October break.
- Purpose of meeting is to communicate expectations, and needs/ideas for Semester 1.
- Classroom co-teachers will define the role they wish the Class Parent Representatives to take on in their classroom.



Tips for Parents Reps

- Patience and respect for each other is important – especially in a multicultural environment.
- Confidentiality must be observed in all matters.
- If you cannot fulfil a specific task/job please let us know or get someone else to help.
- ENJOY YOURSELF!



Scenario 1

情景1

- A number of parents have concerns over the communication of the class teachers, and they ask you to speak to the teacher on their behalf. What should you do?
- 有几位家长不知如何跟班级老师沟通，要求您代表他们跟老师沟通。您应该怎么做？



Scenario 2

情景2

- You wake-up in the morning to find there are 86 WeChat messages in the class WeChat Group. When reading through them, you realize that they are mostly about discussing going to an Shawn Mendes concert, which has nothing to do with school. What should you do?
- 早上醒来，您发现班级家长微信群里有86条未读信息。浏览完后，发现大部分信息是关于爱丽安娜.格兰德（一位美国歌手）的演唱会的，跟学校根本没有任何关系。您该怎么做？



Scenario 3

情景3

- After being a class rep for two months, you are still awaiting first communication from the class teachers. Should you be worried?
- 做班级家长代表几个月后，仍在等跟班级老师的第一次会面。您觉得担心吗？



Scenario 4

情景4

- For the end of the year class party, a parent in the WeChat group asks for a 50RMB voluntary donation from each parent to buy a collective gift for the teachers, as well as to buy materials for an activity in class. What should you do?



Thank you again, and we look forward to working hand-in-hand with you over the coming year



Now for a Group Photo!

